



Ulster Financial Services, Inc. Client Acknowledgement Form

Client/Taxpayer Name: _____

Client/Taxpayer Name: _____

Tax Year 20_____

THIS FORM MUST BE RETURNED PRIOR TO FILING

Thank you for retaining Ulster Financial Services, Inc. to prepare your tax return(s).

Additionally, I (we) acknowledge that the tax preparer will not audit or otherwise verify the data that is submitted; that the tax preparer is relying upon information that I (we) have provided and that it is my (our) responsibility to be able to verify and prove all items on the return, including but not limited to:

Marital Status	Sales of Capital Assets
Dependents	Real Estate Documents
Gross Income	Credit/Deductions
Medical Expenses	Meals (with receipts)
Contributions	Travel Logs (with receipts)
Income and Expenses (Schedule C, E, or F)	

By signing this form, I (we) do hereby state that I (we) have reviewed the return and found it to be complete and accurate to the best of my (our) knowledge.

Ulster Financial Services, Inc. prepares your return based on information provided by you. We are in no way responsible for errors and/or omissions in your return caused by incorrect or incomplete information provided at any time during the tax return preparation process. We are also not responsible if any information was not provided that would affect the integrity of the tax return.

Signed: _____ Date: ____/____/20____

Signed: _____ Date: ____/____/20____

PLEASE NOTE: There may be additional charges if we have to amend your tax return due to incomplete information. It is the taxpayer's responsibility to retain records of all information supplied to prepare the return. Including, but not limited to: all documents, canceled checks, other documents to prove the accuracy of the return.